

PURCHASING POLICY

1. Policy Object

The object of this Policy is to establish the **principles and guidelines** that govern the **management of suppliers and purchasing processes** at EIKA, S. Coop. (hereinafter EIKA, the company or the cooperative, interchangeably), covering the purchasing processes of EIKA.

2. Scope

This Policy applies to all activities carried out in relation to the management of EIKA's purchases and suppliers, both direct and indirect (those in the upstream stages of supply chains). The purchasing tactics and criteria used to improve sustainability performance may vary depending on the product or service purchased and/or the geographic location and/or the size and specific circumstances of the supplier.

3. Principles and commitments

In defining, disseminating and implementing this purchasing policy, the management of Eika, as well as ensuring that it is understood by the whole organisation and its suppliers, also expects:

- Compliance with and enforcement of the legal and regulatory requirements, as well as any other requirements to which the organisation subscribes, in the areas of Quality, Safety and Occupational Health, Environment and Social Responsibility.
- Actions that are in accordance with the **Eika Code of Conduct and Supplier Code of Conduct**.
- Promotion of **the innovation and continuous improvement** of the organisation and suppliers' products.
- When making purchasing decisions, consideration of suppliers' compliance with the criteria for **environmental sustainability**, social responsibility, and good governance in their own operations and upstream, in the supply chain, promoting responsible and sustainable practices. The sustainability commitments and criteria that EIKA may consider include:
 - In the area of **social responsibility, compliance with the Supplier Code of Conduct**.
 - In the area of **environmental responsibility**:
 - Suppliers' compliance with the applicable **environmental laws and regulations** and robustness of environmental management systems.
 - Development of an energy strategy aimed at the efficiency and maximisation of renewable energy consumption

- Development of a strategy for climate change mitigation and adaptation.
- Efforts by suppliers to prevent and mitigate any **contamination of the air, water, soil** or other types of pollution with adverse effects on the environment and/or humans.
- Suppliers' progress in reducing their **carbon footprint** and the implementation of **decarbonisation measures**, and improvement of **energy efficiency**,
- Responsible consumption of **water** and its control, as well as adequate wastewater treatment.
- Compliance with regulations on products and the use of **chemical, contaminant and/or prohibited materials and substances** (for example: REACH, RoHS, CLP, etc.).
- In the area of the **responsible procurement** of minerals, materials and due diligence:
 - Collaboration by suppliers in the **identification of presence and origin** of materials and products which may contribute to human rights violations, forced labour, the financing of armed conflicts, health and safety problems, environmental pollution or deforestation, ensuring compliance with applicable regulations (e.g., regulations related with conflict minerals, EUDR regulations, etc.).
 - Progress, according to the size and possibilities of the supplier, in the implementation of **due diligence processes** and risk management throughout their supply chains.
 - **Collaboration** in actions aimed at preventing and mitigating risks in supply chains.
- Ethical responsibility **and good governance** based on compliance with the Eika supplier code of conduct:
 - Conduct based on **principles of ethics**, integrity, free competition, transparency, **independence and objectivity** when decision-making.
 - Establishment and maintenance by suppliers of **solid and efficient compliance management systems**.
- **Transparency** and **traceability** in purchasing processes and supplier relations, ensuring equal opportunities for suppliers and compliance with the requirements set out in this Purchasing Policy.

4. Monitoring and evaluation of suppliers


▪ Registration and accreditation of suppliers:

- EKA buyers will carry out the identification process of suppliers' general information (basic company information, contacts, products and services, size, production centres, etc.) and their **accreditation / qualification**, checking suppliers' compliance with the **key requirements** in terms of **quality** and quality management systems, **financial situation**, **sustainability** (according to the sustainability criteria identified in the previous paragraph) and other criteria that may be applicable in the category of goods/ services (e.g. technical criteria or specific sustainability criteria) and/or specific customer requirements.
- As part of the accreditation process, suppliers will be required to accept EKA's Supplier Code of Conduct or may validate their own equivalent Codes of Conduct.

▪ Monitoring and evaluation of suppliers:

- EKA purchasers are free to carry out actions aimed at **evaluating suppliers** and the service they provide to EKA, providing feedback on their strategies for purchasing, negotiating and managing suppliers. Suppliers will be evaluated by Eika according to the following criteria, among others: service, quality, competitiveness, collaboration, innovation and evaluation of the supplier's sustainability.
- EKA will also ensure a **management process of incidents and non-conformities with suppliers**, used as feedback in the supplier evaluation process.
- In the event of a breach by suppliers of the principles and commitments of this Purchasing Policy and/or **the EKA Supplier Code of Conduct**, failure to cooperate in providing the required information or identification of nonconformities without adequate improvement plans, EKA reserves the right to suspend or terminate any business relationship with the supplier.

Approved by the Director General

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Asier Sasiain Aldalur

02/2025